

**Instructions for Cabarrus Imaged Index (Scanned Index Books)  
Grantor/Grantee Indexing Data from 1791 through December 31, 1982 and  
Highway Plat Indexing Data**

The Register of Deeds has completed the digital conversion of four sets of grantor/grantee land record index books. The dates covered by these books include 1791 through 1982. This portion of the site allows the user to search these scanned land record index books. In addition, the deed book and deed of trust book images are also available to the user to complete their search.

Effective March 1, 2010, the Register has also added highway right of way indexing data and maps to the web site. Instructions for the search of these highway maps are included below after the instructions for the grantor/grantee index books.

The grantor/grantee index books are in two different formats. The three oldest sets of books contain all names in individual sections, but not in alphabetical order (covering 1791-1967). The most current set of books (1968-1982) contains all names in alphabetical order, with an exception for similar sounding names. For each index type, there are additional detailed instructions below.

**Instructions for Grantor/Grantee index books from 1791 through 1967**

When searching:

- Choose **Type** (1-Land)
- Choose **Subtype** (1-Grantor or 2-Grantee)
- Choose **Year Range** (there are three year ranges to choose from for 1791-1967)
- Choose **Human/Corporation** (There is no distinction between humans and businesses during the 1791-1891 time period. For this period, the choice is merged into one menu choice. There is a distinction for both the 1892-1937 and the 1938-1967 time periods, with a separate menu choice.)
  - Input either the last name (person) or the beginning of the corporate name (business)
    - The system displays the first page of the letter or letters associated with this section (such as A-A or X-Z).
      - In addition, all names are “set out” on the left side of the screen. Each different name is found grouped together in the index. All of these names are listed in alphabetical order on the left side of the screen. To access that name, the user may click on the name. All pages associated with that name will be displayed. The original pages in the book often contained more than one name for lesser used names. The system will display the first page where the name occurs, which may be towards the bottom of the page.
      - To access a set out name, double click on the name and the system will display the first page of the set out.

- When you have accessed the correct page, you may use the tools on the left side of the display to advance the page forward and backward. The pdf viewer will also allow you to adjust the size of the image and print the viewed page.
- To **access the image of the document, type** in the book and page at the top right of the screen and **click** on “view page.” The image will be displayed in a new window. You will have access not only to that document, but all deed and deed of trust books that are in a digital format.
  - Note that deed of trust books were not used by the County until 1884. Therefore, even if the instrument type is “TRUST” on documents with filing dates prior to 1884, the book type will be DEED.

### **Instructions for Grantor/Grantee index books from 1968-1982**

When searching:

- Choose **Type** (1-Land)
- Choose **Subtype** (1-Grantor or 2-Grantee)
- Choose **Year Range** (January 1, 1968-December 31, 1982)
- Choose **Human** (person) or **Corporation** (all business entities)
  - Input either the last name (person) or the beginning of the corporate name (business)
    - The system displays the first page of the alphabetic sub-break where the name appears (such as Aa-Ac). The names are then sorted by last name or business name and are in alphabetical order.
      - Note that some names are grouped together because they are similar in sound or spelling, and that this will make these names not appear in alphabetical order.
- When you have accessed the correct page, you may use the tools on the left side of the display to advance the page forward and backward. The pdf viewer will also allow you to adjust the size of the image and print the viewed page.
- To **access the image of the document, type** in the book and page at the top right of the screen and **click** on “view page.” The image will be displayed in a new window. You will have access not only to that document, but all deed and deed of trust books that are in a digital format.

### **Instructions for Highway Right of Ways Map indexing search**

When searching:

- Choose **Type** (2-Highway Maps)
- Choose **Subtype** (The subtype of Road Number is chosen for you)
  - From this point, there are no other options to choose. The index will display in the search window and all of the individual road set outs will be listed to the left. To see these pages, click on the road number links on the left.

- The “Project Number” section is also listed as a set out to the left, and contains all maps listed previously by project number and not road number.
- When you have accessed the correct page, you may use the tools on the left side of the display to advance the page forward and backward. The pdf viewer will also allow you to adjust the size of the image and print the viewed page.
- To **access the image of the map, type** in the book and page at the top right of the screen and **click** on “view page.” The image will be displayed in a new window.